

Book	Administrative Guideline Manual
Section	7000 Property
Title	SUPERVISION OF RENTED FACILITIES
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7510C - **SUPERVISION OF RENTED FACILITIES**

Each group requesting the use of Corporation facilities must indicate an individual, satisfactory to the administrator in charge of the building, who will serve in a supervisory capacity during the use of the Corporation facilities.

If the supervisor, as designated above, is not satisfactory to the administrator in charge, the administrator shall appoint a supervisor and the pay shall be charged to the sponsoring group.

Supervisors are responsible for the enforcement of all rules and procedures regarding the use of Corporation facilities.

The custodian on duty is directed not to open the facility until the supervisor for the sponsoring group is on duty.